

To: Parents of Pupils attending Gellifaelog
Primary School

Ein Cyf / Our ref: EF/HC
Eich Cyf / Your ref:
Dyddiad/Date: 14th July 2025

Gofynnwch am / Please ask for: Emma France
Llinell Uniongyrchol / Direct Line: 01685 725327
e-bost / e-mail: Emma.france@merthyr.gov.uk

Dear Parent

EDUCATION ACT 1996
GOVERNING BODY OF GELLIFAELOG PRIMARY SCHOOL
ELECTION OF ONE PARENT GOVERNOR

I wish to inform you that we are seeking nominations for a parent representative on your school governing body. Parent governors are elected by and from parents and guardians of children at the school. Anyone who is the parent or guardian of a child attending the school is entitled to stand for election and to vote in the election.

Meetings of the governing body have to be held at least once a term. The term of office is four years and a parent may continue as a governor even if his/her child has left the school during that period. There will also be opportunities to participate in a variety of training events.

Should you require any further information on the duties and responsibilities of a Parent Governor, please contact the above number or the headteacher. In the meantime, if you wish to offer yourself as a candidate for election, please complete and return the nomination form attached to your child(ren)'s school no later than **Friday 5th September 2025**

It may be helpful if you include a short statement about yourself, which will be included on the ballot forms that will be issued to parents. The statement should be **no more than 50 words**. Please ensure that you read the notes on the attached form to ensure that you are eligible to serve as a governor.

Yours sincerely



Emma France
Clerk to the Governors

Merthyr Tudful
... lle i fod yn falch ohono

Merthyr Tydfil
... a place to be proud of

**NOMINATION FORM - ELECTION OF PARENT GOVERNOR TO THE
GOVERNING BODY OF GELLIFAELOG PRIMARY SCHOOL**

(BLOCK LETTERS PLEASE)

NAME:

ADDRESS:

.....

CHILD'S NAME

E-MAIL:

TELEPHONE:

**You may, if you so wish, include a brief statement about yourself in the box below
(NO MORE THAN 50 WORDS)**

NOTE:

DISQUALIFICATION FROM SERVICE AS A GOVERNOR

Appointment as a governor is subject to certain regulations which disqualify persons from becoming governors. Governors should:

- a) be aged 18 or over at the time of his/her election or appointment. Pupils may be governors, but few are likely to be eligible;
- b) not hold more than one governorship at the same school;
- c) not be a governor at more than two schools (unless as an ex-officio or temporary governors or an additional governor at a school causing concern);
- d) Parent governors must be the parent or legal guardian of a child currently attending the school;
- e) not be an ex-officio governor specified in the instrument of government of more than two schools;
- f) not be bankrupt or disqualified under the Company Directors Disqualification Act 1986 or an order made under section 429(2)(b) of the Insolvency Act 1986;
- g) not have been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990 from being concerned in the management or control of anybody;

- h) not be included in the list of teachers or workers prohibited or restricted from working with children or young people (currently classed List 99);
- i) not be disqualified from being a teacher, other school employee or an independent school proprietor;
- j) not have been sentenced to 3 months or more in prison (without the option of a fine) in the 5 years before becoming a governor or since becoming a governor;
- k) not have received a prison sentence of 2 ½ years or more in the 20 years before becoming a governor;
- l) not at any time have received a prison sentence of 5 years or more;
- m) not have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor; and
- n) not also act as clerk.

OTHER IMPORTANT INFORMATION

- All new governors will have to complete mandatory induction training (a course of approximately 2 hours) within one year of their appointment.
- Governors will need to abide by any code of conduct which has been adopted by the governing body (a copy is available at the school)
- You may be required to provide additional information to enable an appropriate check to be made by the Disclosure and Barring Service.

I confirm that I am prepared to stand for election as a parent governor to the governing body of the above-mentioned school. I have read the notes set out above and declare that I am not disqualified from serving as a school governor.

SIGNED:

DATE: